

Bangladesh Accreditation Council

Discipline/Subject Specific Requirements for Accreditation of Academic Program

Discipline/Subject: Arts

Committee:

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Standard 1: Governance

Governance system must work in a manner that ensures better management of the program towards the achievement of mission and objectives of the HEI/PoE in a way that effectively benefits the stakeholders.

Criterion 1-5: The HEI/PoE has a documented class size policy and maintains class size that is appropriate for effective management of the teaching-learning-assessment to ensure better attainment of learning outcomes.

Class size :

Bachelor program Theoretical classes: 50 (maximum per section) Practical classes: maximum 25; and Tutorial classes: maximum 7	Master's program: Theoretical classes: 50 (maximum per section); Tutorial classes: 6 maximum; Dissertation sessions: 1:4
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Standard 4: Curriculum

Criterion 4.2: Curriculum aims at producing graduates focusing on graduate profile/attributes, that are defined following the identified needs of the stakeholders and learning domains in the QF of Bangladesh for higher education.

Graduate Attributes for Bachelor’s Degree Program:

- 1. Contemporary and historical knowledge of the subject
- 2. Language communication skills (at least in Bangla & English)
- 3. ICT skills
- 4. Values, ethics, academic misconduct and culture
- 5. Team building/Leadership skills
- 6. Creativity and innovation
- 7. Problem solving skills
- 8. Research skills

Graduate Attributes for Master’s Degree Program:

- 1. Recent developments of subject knowledge
- 2. Professional communicative skills
- 3. Research methodology and its application
- 4. Team building/Leadership skills
- 5. Entrepreneurship skills
- 6. Lifelong learning

Criterion 4.7

In case of Bachelor degree program curriculum of the program includes minimum 25% of total credits for general education courses with clearly defined course learning outcomes and mapped with PLOs and learning domains of QF. In case of Master’s degree program curriculum of the program includes minimum 10% of total credits for general education courses with clearly defined course learning outcomes and mapped with PLOs and learning domains of QF.

Program offering entity will select appropriate GED courses considering the Graduate Attributes and Program Learning Outcomes. List of general education courses (Departments can include GED courses from the following but not limited to):

1) English Reading and Writing Skills	14) Political Economy
2) English Speaking and Listening Skills	15) History of Political Theory (Eastern and Western)
3) English for Professional Purposes	16) International Relations
4) Literatures in English	17) Development Studies
5) Bangla Literature	18) Career Planning and Development
6) A Foreign Language other than English	19) Public Administration
7) Culture and Gender Studies	20) Marketing
8) Bangladesh Studies: History, Culture and Politics	21) Public Finance
9) History of the Emergence of Bangladesh	22) Entrepreneurship Development

10) History of Philosophy (Eastern and Western) 11) Values and Ethics 12) Social Studies 13) Economics	23) Psychology 24) Geography 25) Climate Change and Environment 26) Basic Computer Skills 27) Science in Daily Life
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Criterion 4.9: Provisions of internship/project/dissertation/field work/work integrated learning opportunities are included in the curriculum.

Bachelor: Internship/project/dissertation/field work (minimum 2 credits)

Masters: Dissertation (mandatory for thesis group students)/Internship (4 credits minimum; word limit: 10, 000 words minimum)

Standard 6: Student Admission & Support Services

The HEI/PoE must set appropriate entry requirements and select the right candidates for a particular program under a fair and transparent admission policy. Students must have adequate and appropriate supports for better attainment of learning outcomes, exploring potentials, molding personality and preparing them for the real-life situation with sense of responsibility and integrity.

Criterion 6.1: The HEI/PoE maintains a clearly defined and well-communicated admission policy with transfer and withdrawal provisions, entry requirements that reflect the level of qualifications required to match with the nature of the discipline and mission of the PoE.

Admission policy is effective to select students who have potentials and are able to afford the academic load to complete the program successfully.

Requisite qualifications for admission in the Bachelor Degree (Undergraduate) program: Qualifications, GPA and selection procedure will be decided by the concerned universities)

SSC/Equivalent: completed (GPA will be decided by the concerned university)

HSC/Equivalent: completed (GPA will be decided by the concerned university)

Admission Selection Procedure: Selection procedure will be decided by the concerned universities. It may be done centrally through MCQ and/or written exams and/or oral or a combination of different assessment methods. If needed individual departments can take a separate test to check if the student is good enough.

Requisite qualifications for admission in the Master's Degree (Graduate) program:

1. Should have at least CGPA 3 out of 4 in BA examination
2. Written admission test if needed
3. Student should submit a written (maximum 1000 words) Statement of Purpose (SOP) to the concerned admission committee of the particular department.
4. SOP related interview will be held by the concerned admission committee of the particular department

Criterion 6.7: PoE ensures and facilitates the participation of students in co-curricular activities and community services under the management of the HEI on a regular basis to promote creativity, social responsiveness, leadership qualities, values, molding personality towards holistic development.

Program offering Entity (POE) will ensure/confirm students' participation in co-curricular activities and assess the level of attainment of learning outcome(s).

List of suggested co-curricular activities to support the defined Graduate Attributes (GA) but not limited to:

- Activities run by different clubs of the department (like Sports club, Cultural club, debating club, Drama club, Film club, English Language club, Literary club, Environment Awareness club, Career club etc.) may be assessed through assignments or projects.
- Competitions (Essay/story writing, Photography, Poster display etc.). Workshops, seminars and webinars on recent trends.
- Social welfare activities associated with orphanages, old age homes, prisons, third gender community, refugee camps, NGOs etc.
- Study tours

Standard 7: Faculty and Professional Staff

The HEI/PoE must have a policy to ensure the availability of adequate qualified faculty and professional staff with reasonable teacher student ratio.

Criterion 7.8: The PoE maintains ideal combination of faculty with 10% Professor, 20% Associate Professor, 40% Assistant Professor and 30% Lecturer with reasonable teacher student's ratio, depending on the nature of discipline, as necessary for effective teaching learning in the academic program/discipline.

Teacher-Student ratio: 1:15

Standard 8: Facilities & Resources

The HEI/PoE must ensure availability and access to the appropriate and adequate facilities & resources necessary for effective teaching learning and research depending on the nature of discipline and program.

Criterion 8.4: Laboratory facilities, instructional technology & software, IT learning facilities that are identified through curriculum mapping as necessary to attain the defined learning outcomes of program and course(s) and to conduct research are in good condition with appropriate safety

measures, appropriate, adequate and accessible when needed by the students and faculty members under a policy that ensures timely repair/replacement, supply and continuous improvement.

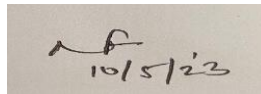
List of facilities essential for the discipline:

List of Laboratories:

- Language Lab to accommodate at least 30 students
- Computer Lab to accommodate at least 30 students

List of instructional technology and software (IT facilities) for both teachers and students:

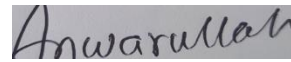
- Online library access, both on and off campus
- Access to international journals
- Internet connectivity



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